



## Yearly Status Report - 2017-2018

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	RANI DHANYA KUMARI COLLEGE
Name of the head of the Institution	Dr. Ajoy Adhikari
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03483255330
Mobile no.	9564277388
Registered Email	rdkcollege@yahoo.com
Alternate Email	adr.ajoy@yahoo.com
Address	Jiaganj
City/Town	Murshidabad
State/UT	West Bengal
Pincode	742123
<b>2. Institutional Status</b>	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Md. Nazmul Islam
Phone no/Alternate Phone no.	03483255330
Mobile no.	9434181184
Registered Email	rdkcollege@yahoo.com
Alternate Email	nazmul.mgc@gmail.com

**3. Website Address**

Web-link of the AQAR: (Previous Academic Year)	<a href="http://rdkcollege.in/downloads/2-5A8D115C33617.pdf">http://rdkcollege.in/downloads/2-5A8D115C33617.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://rdkcollege.in/downloads/10-63899D0025977.pdf">http://rdkcollege.in/downloads/10-63899D0025977.pdf</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C++	66.0	2007	31-Mar-2007	29-Feb-2012
2	B	2.02	2016	02-Dec-2016	01-Dec-2021

<b>6. Date of Establishment of IQAC</b>	19-Jan-2012
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Career Development Programme	07-Dec-2017 1	176
Seminar on The Issue of Human Rights of Our Country	10-Dec-2017 1	147
First Aid Training Programme	13-Dec-2017 1	60
Seminar on Indian Defence - Job Sector for Each and Every Individual	13-Jan-2018 1	135
Seminar on Suicidal Tendency among the Youth - Diagnosis and Prognosis	28-Apr-2018 1	129

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>

10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

#### 12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. The admission process is conducted entirely through online mode. For that purpose, college website has been redesigned and made userfriendly. 2. Saturday seminars on different subjects are organized on regular basis. Experts from various colleges are invited to share their valuable opinions on various relevant topics. 3. Application for RUSA 2.0, Component6 (Model College) has been submitted successfully along with detailed project report to the appropriate authority. 4. Biometric attendance for all Staff has been made compulsory. The high resolution CCTV Cameras have been installed in all important places of the college campus for proper monitoring. 5. College and University teachers across the nation are approached for sending original research oriented articles for the inaugural edition of the college edited ISBN numbered book BASUNDHARA.

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#### 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Online Admission is to be done through online mode	The online admission has been initiated. To start with the new system, a proper orientation programme with the vendor and all staff of our college was arranged.
Orientation programme is to be organised for newly admitted students	An orientation programme of newly admitted students has been organized to make them aware of the vision and mission of this institution and its various facilities and activities.
Academic calendar is to be displayed in the college website	The soft copy of the academic calendar is displayed in the college website to make it easily accessible for the students
Aranya Saptaha is to be observed	Aranya Saptaha was celebrated in a befitting manner. A plantation programme was organized by the NSS unit of the college in association with Forest Department, Govt. of West Bengal
Career Development Programme is to be organised	A Career Development Programme was organized on 07.12.2017 in association with RICE, Berhampore. It aims at developing job opportunities amongst the students

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#### 14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	23-Dec-2022

#### 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	02-Feb-2018
17. Does the Institution have Management Information System ?	Yes
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>• Our college website plays a great role in highlighting every academic aspect of our institution such as academic details of the faculty members, date of admission/enrolment in B.A./B.COM course, date of commencement of classes, date of submission of registration form, date of internal examination, date of examination form fill up, date of commencement of University examination, date of publication of university result etc. One can also find out the academic calendar in the website. • Besides the college website, our institution has a strong management information system through which many important things of the institution like filling up the admission form, merit list publication, students' counselling during the admission, fees collection for admission, getting access to international journal, payment of salaries to employees etc. are done. All these things are done through computerized system and to implement the aforesaid aspects our college use different types of software. Sometimes the college give the responsibility to a vendor to do the things smoothly. A Kolkata based vendor, Rupantar, is now assigned with the task of conducting the entire admission process through online mode. • Students information system: students of our institution are informed about their exam related notice, routine, syllabus, result etc. through our website as well as from our college notice board. The faculty members also upload important study materials for the benefit of their students in concerned whatsapp group. • Again, Human Resource Management System (HRMS) is an integrated system to capture the Service particulars of an employee from day one of the service till the end of the service. Depending on the service information, HRMS generates the monthly salary bill of employees by the concerned Drawing and Disbursing Officers and our institution is no exception in this regard. The monthly salary bill of the employees of this institution are also generated by the HRMS. • Tuition Fees, Exam. fees etc. are also collected through online mode for transparency and accuracy. • Automated library: we are on the way to have a fully automated library. Circulation, cataloguing, patrons, online public access catalogues, serials etc. is done through a software KOHA. We also come</p>

to know the number of books in our library through this software. In fact Soul was replaced by the sophisticated software KOHA in 2017 which has been purchased from West Bengal Library Association. • The institution prepares fully automated financial statement as well.

## Part B

### CRITERION I - CURRICULAR ASPECTS

#### 1.1 - Curriculum Planning and Implementation

##### 1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college which is affiliated to the University of Kalyani does not have the right to interfere with the framing and decorating of the syllabi. but the university organizes workshops for the reconstruction of syllabi in which the faculty members of any college can include themselves positively. Our college follows a specific procedure to record the minute implementation of the prescribed syllabus in the teacher's diary as well as in the student's diary. The academic calendar which is prepared at the beginning of each year by an academic subcommittee in consultation with the IQAC specifies the date of admission/Enrolment of B.A/B.com students, date for commencement of classes of each academic session, date of submission of Registration form and test examination and the publication of result of the test examination, the date for examination form fill up, the tentative date for commencement of university examination, the tentative date for the publication of the university examination and holiday list. The faculty members record their attendance and other academic duties performed in the college in their "Personal academic diary or Work diary" which is checked and signed by our Head of the institution duly at the end of each month. "Departmental Notebook" is also maintained by each department to record the proceedings of each departmental meeting and its resolutions. Our academic affairs committee, IQAC, and teachers' council maintain and prepare the central academic routine. In our college, except the basic regular classes, there are classes allotted for personality development course, soft skill training, grooming extempore, quizzing and other extracurricular activity for each department. We emphasize on to conduct ICT based classes with smart equipment and techniques. Relevant movies are screened especially for the students of humanities. Various field-based studies are conducted throughout the year. As our main focus is to the proper development of our students, all the departments follow strictly the academic calendar. Along with it, the IQAC discusses and considers the overall feedback of the students of our college for the syllabus implementation and their overall development. In the syllabus, there is a golden opportunity for the students to choose the Generic Elective subjects from the vast syllabi of different streams which can enhance their knowledge, inner confidence and wisdom which is the main purpose of education. One of the main criteria for learning is also to prepare the students for their career, and the syllabus has been designed considering all the main criterion for learning. Our college initiates various program for the career development of the students. With the financial aid from the UGC we encourage and motivate the students to follow less conventional ways to fulfil their dreams along with the formal education. We encourage the students to become computer savvy considering the demand of the age. We always try to find a specific way out by moulding the humanitarian and career-based features of the curriculum in these respects. All the departments publish their Wall Magazine at regular interval.

##### 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

#### 1.2 - Academic Flexibility

##### 1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Accountancy	01/07/2018
BA	Bengali	01/07/2018
BA	English	01/07/2018
BA	History	01/07/2018
BA	Political Science	01/07/2018
BA	Education	01/07/2018
BA	Geography	01/07/2018
BA	Sociology	01/07/2018
BA	Economics	01/07/2018
BA	Sanskrit	01/07/2018
BA	Defence Studies	01/07/2018
BA	Physical Education	01/07/2018
BA	Environmental Studies	01/07/2018

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

### 1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Field project on the topic "Sundarban O Manus"	18

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### 1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>On regular basis, the college collects the feedback which is really important for the development or the progress of the college through the questionnaire duly framed and approved by the IQAC. We call this report of feedback as "Students Output Survey". The feedback is collected through online and offline mode and uploaded to the college website. With the help of IQAC and with the suggestion and advice of our Principal, we analyze the given feedback. Our Grievance Redressal Cell puts an eye on every necessary and valuable suggestion and consider those suggestions for the improvement</p>

of the qualitative journey of our college by identifying and rectifying the drawbacks and the negative aspects which are quite common. All the feedback collected by our college is utilized for the overall development of our institution. A. STUDENTS' FEEDBACK: It is the duty of the students to assess the overall quality of the teaching-learning process. They can evaluate the teaching of the teachers, the utility of student-centric learning methods and other aspects which are related to their academic career. Their feedback is analyzed on the basis of class, subject, motivation and smart works. These aspects can be categorized as the chalk and talk method or lecture method, smart classes, use of audio visuals in the class, authentic book reading in the library, use of teaching-learning aids such as, charts, models, maps, periodic tables, punctuality of the students and the teachers and the proper environment in the class. Students always look forward for their future career. So with the CBCS pattern of syllabus, course content, it is our duty to prepare our students fit for their future employment. We all know that India is a great source of human resource and our college always try to promote the students' internship, workshops, seminars, field visits and last but not the least library orientation programme in and outside of the institution to the development of our students. The students expect a better students' common room and canteen facility. As a result, we are taking necessary steps to improve the condition of common rooms and to improve the facilities of canteen by maintaining proper hygiene. B. TEACHERS' FEEDBACK: Thirty-four teachers participated in this feedback process. All the respected teachers of our institution engaged themselves in this output process. They put forward their opinions regarding the teaching of some relevant and irrelevant topics in honours courses, GE syllabus and on the availability of the proper textbooks. So, in our library we provide sufficient texts and reference books on those topics which are being taught in our college. Various concepts and ideas of the teachers put forward for the future career of the students are always valued and welcomed by our institution because they are responsible for the moulding and guiding our students in right directions.

## CRITERION II - TEACHING- LEARNING AND EVALUATION

### 2.1 - Student Enrolment and Profile

#### 2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	General	399	Nil	4
BCom	Honours	315	Nil	16
BA	General	3900	Nil	1122
BA	Bengali (Honours)	510	Nil	279
BA	Education (Honours)	270	Nil	118
BA	English (Honours)	300	Nil	104
BA	Geography (Honours)	165	Nil	93
BA	History (Honours)	270	Nil	90
BA	Political Science (Honours)	210	Nil	68
BA	Sociology (Honours)	195	Nil	28

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### 2.2 - Catering to Student Diversity

#### 2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1922	Nil	10	Nil	Nil

### 2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)



Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
35	33	5	3	2	5

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2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Our mentor-mentee counselling classes are taken at least twice each year by each department. First counseling classes are taken at the end of first mid-term test which is generally held during the first phase of academic session i.e., during the end of November to the end of December. The next classes are taken at the end of second mid-term test which is usually happened during the end of April which is the second phase of each academic session. However, a general counselling of all the students of First Year B.A. and B.Com. of current academic session is conducted by college authority through verification of their candidature at the beginning of each academic session. Some department communicate regularly with the guardian over phone and inform them about the performances of their wards. Already, we have mentioned that majority of our students come from low socio-economic stratum. As a result, their parents are remain engaged in earning their breads and, naturally, they do not get enough time to appear in the parent -teacher meetings. Apart from this, both students and their parents can discuss their problems on different issues and shortcoming with the teachers during the off periods of the teachers. College authority is also accessible to solve the different problems of socio-economic issues of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1922	10	1:192

## 2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	10	6	Nil	3

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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## 2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Honours	III	29/03/2018	29/05/2018
BCom	Honours	III	29/03/2018	29/05/2018
BA	Honours	II	14/06/2018	15/09/2018
BCom	Honours	II	14/06/2018	15/09/2018
BA	Honours	I	30/07/2018	12/12/2018
BCom	Honours	I	30/07/2018	12/12/2018

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• To maintain a Continuous Internal Evaluation (CIE) system at the institutional level, we have constituted different committees to supervise and monitor different activities related to the evaluation process of the college. Each committee is headed by a convener (e.g., Examination committee - Part I, Part II, Part III, Academic Committee). Each committee is assigned with the task of conducting the different



examinations. • However, the students of Third year honours get less time to complete their prescribed syllabus. So, for them single mid-term test has been prescribed during the month of December of each academic session. • Some Departments such as Geography, Commerce, Economics, and Mathematics practical examination for their honours students as per the examination schedule prescribed by the controller section of examination of Kalyani University. Entire evaluation process is scientific and transparent. • Apart from college and university examinations, various academic interactive programmes such as Quiz contest, debates, students' seminar, drawing and poster competition on current affairs, project report on environmental studies, field-study, survey and workshops etc. are organized to assess the performances of students. • However, several initiatives were withheld because of closing of college from 14.03.2020 due to pandemic.

### 2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar which is prepared at the beginning of each year by an academic subcommittee in consultation with the IQAC specifies the date of admission/Enrolment of B.A/B.com students, date for commencement of classes of each academic session, date of submission of Registration form and test examination and the publication of result of the test examination, the date for examination form fill up, the tentative date for commencement of university examination, the tentative date for the publication of the university examination and holiday list. The College Prospectus, Academic Calendar, institutional notification, and circulars from the affiliating University are circulated amongst the faculty members and the students to aware and prepare them for various academic activities.

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.rdkcollege.in/downloads/4-63ABF9ABE1447.pdf>

### 2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Part-III	BA	Honours	147	132	89.8
Part-III	BA	General	104	42	40.4
Part-III	BCom	Honours	4	2	50.0
Part-III	BCom	General	1	1	100

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## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

## CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

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### 3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category		
No Data Entered/Not Applicable !!!						
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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year						
Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement	
No Data Entered/Not Applicable !!!						
No file uploaded.						
3.3 - Research Publications and Awards						
3.3.1 - Incentive to the teachers who receive recognition/awards						
State	National		International			
No Data Entered/Not Applicable !!!						
3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)						
Name of the Department			Number of PhD's Awarded			
No Data Entered/Not Applicable !!!						
3.3.3 - Research Publications in the Journals notified on UGC website during the year						
Type	Department	Number of Publication		Average Impact Factor (if any)		
International	Bengali	1		Null		
International	English	1		Null		
International	History	1		Null		
International	Education	4		Null		
<a href="#">View File</a>						
3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department			Number of Publication			
Bengali			2			
English			5			
Economics			1			
History			1			
Political Science			1			
Sanskrit			1			
Defence Studies			1			
Commerce			2			
<a href="#">View File</a>						
3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index						
Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						
3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :					
Number of Faculty		International	National	State	Local
Attended/Seminars/Workshops		Nil	1	33	Nil
Presented papers		2	Nil	6	Nil
<a href="#">View File</a>					
<b>3.4 - Extension Activities</b>					
3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year					
Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities		
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					
3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year					
Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited		
No Data Entered/Not Applicable !!!					
No file uploaded.					
3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year					
Name of the scheme	Organising unit/Agency /collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities	
No Data Entered/Not Applicable !!!					
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<b>3.5 - Collaborations</b>					
3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year					
Nature of activity	Participant	Source of financial support		Duration	
No Data Entered/Not Applicable !!!					
No file uploaded.					
3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year					
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year					
Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs		
No Data Entered/Not Applicable !!!					
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<b>CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES</b>					
<b>4.1 - Physical Facilities</b>					
4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year					

<b>Budget allocated for infrastructure augmentation</b>	<b>Budget utilized for infrastructure development</b>
4.56	18.76

## 4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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## 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	3.22.10	2017

## 4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10710	743816	668	131182	11378	874998
Reference Books	5118	563801	5	3500	5123	567301
Journals	11	6860	0	0	11	6860
Digital Database	Nil	Nil	1	6000	1	6000

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## 4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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## 4.3 - IT Infrastructure

## 4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	27	2	4	0	1	13	11	30	3
Added	0	0	0	0	0	0	0	0	0
Total	27	2	4	0	1	13	11	30	3

## 4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

## 4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

## 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2.2	8.2	2.36	10.56

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college regularly conducts seminars, workshops, different cultural activities like the Annual Sports, Annual Social Function, Saraswati Puja as some of the important activities for the students. Laboratory is regularly looked after for its consumables reagents. Library facilities are also provided to all the teachers and students. Computers are provided to all the departments. All the departments publish their Wall Magazine at regular interval. A separate Note Book is kept in the Library to maintain the valuable suggestions of the viewers. Some of the departments are provided with desktops and other departments are provided with laptops. There are also projectors availed for all the departments to project seminars and films for the students.

## CRITERION V - STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SVMC, SC/ST/OBC, Kanyashree	693	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga and Meditation	08/12/2017	52	RDK College
Workshop on Spoken English	30/06/2018	55	RDK College

[View File](#)

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	One Day Workshop on Personal Counselling	Nil	70	Nil	6

[View File](#)

5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

### 5.2 - Student Progression

#### 5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					

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#### 5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	127	UG (Hons./ Prog.)	Arts, Commerce	KU, CU, JU, RBU etc.	PG, B.Ed., D.El.Ed. etc

[View File](#)

#### 5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE /GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	

No file uploaded.

#### 5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Aranya Saptaha	College	82
Campus Cleaning Programme	College	86
First Aid Training Programme	College	75
Blood Donation Motivation Camp	College	70
Rabindra Jayanti	College	81
Swaraswati Puja	College	88

[View File](#)

#### 5.3 - Student Participation and Activities

##### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	3	Nil	Nil	Azhar Sk
2018	Nil	National	3	Nil	Nil	Mojida Khatun

[View File](#)

##### 5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council of the college always takes active role to ensure overall development of the college. It plays an important role to organize different cultural programmes and to observe important days such as Saraswati Puja, Republic Day, Rabindra Jayanti, Basanta Utsav, Womens Day celebration, College Social Function, Independence Day, Netaji's Birth Anniversary etc. in the college campus. Participation of the students in various programmes helps them in developing their organizational skills. They actively participate in Mock Parliament and in different other competitions organized by the different departments of the college. The representatives of the students communicate different issues related to the academic and administrative affairs of the college to the Head of the institution and to the IQAC.

**5.4 - Alumni Engagement**

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 - Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 - Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

**CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has different sub-committees like Academic, Sports, Cultural, Admission, NAAC, IQAC etc. towards the decentralization and participative management. The functioning of the participating management system is evident through the democratic nature of the governance as the principal and convenors of various committees take decision regarding implementation of any policy after the consultation of the members and stakeholders in meetings. Even the strategies and planning are run through Purchase and Finance Sub-committees before allocation of funds and utilisation of resources.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

**6.2 - Strategy Development and Deployment**

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Students are identified as advanced and slow learner through interaction in the class. Various initiatives are taken by the college to enhance participative and experiential learning by arranging seminar, workshop, extra curricular activities, sports and cultural events, field trips, extension activities etc. Well equipped library, ICT enabled classroom improves teaching learning. Special effort to complete the syllabus within time.
Examination and Evaluation	The evaluation process of the college has been made keeping the benefit of the students in mind. The college tries to maintain transparency in continuous evaluation system.
Research and Development	The college has a research and development cell. The cell proposes to publish regularly a research oriented edited book named BASUNDHARA once in a year. The college Library is also registered under N-LIST which is also very helpful for research.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a Library. Out of 16 classroom there are three ICT enabled classrooms. The college dedicated internet connection to provide support to the ICT enabled teaching-learning and administrative activities.
Admission of Students	The students are admitted through online mode under the supervision of admission committee which comprises of both teaching and non-teaching staff. The entire process is mobile friendly and students can complete the entire process including payments through their mobile phone. The students first come to college on the day of commencement of classes and physical verification is conducted on the same day. All student support during admission is offered through online mode.

6.2.2 - Implementation of e-governance in areas of operations:



E-governance area	Details
Examination	College arranged class test at regular interval. Test examination are conducted before the university examinations.
Planning and Development	The college website has made mobile friendly. All data base generated from the admission process are highly instrumental for taking appropriate programmes on planning and development. The college has provide unique ID for all the students. Also the student has online profile in the library. Scholarship and stipends for the students have been done online.
Administration	Administration is run by wholly our Governing body in collaboration with different statutory bodies like Finance sub-committee , Teachers council, IQAC etc. Any Change in administration is initiated through Governing body on recommendation and suggestion from various sister bodies.
Finance and Accounts	The entire Finance and Accounts of College are integrated under Computerised financial accounting system. The major advantage gained by the college was proper maintainence of the ledger book online, Bank reconcile statement, voucher record, balance sheet , Income expenditure record, receipt payments and other financial aspect. All the parameters can be visible at a glance. The entire admission fees payment by the student was amde online using payment gateway.
Student Admission and Support	The total admission process (including help desk activities) is through online system only. And the student report to the college on the day of commencement of the classes. This has successfully solved various admission related problems.

### 6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	CBCS: Academic and Administrative Overview	Nil	08/05/2018	08/05/2018	78	Nil

[View File](#)

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	17/07/2017	12/08/2017	28

[View File](#)

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students																			
RDK College Employees Cooperative Society Ltd., Timely approval of leaves, PF contribution and Group insurance.	RDK College Employees Cooperative Society Ltd., Timely approval of leaves, PF contribution and Group insurance, Festival bonus.,	Free Studentship, Student Health Home, various student scholarship.																			
<b>6.4 - Financial Management and Resource Mobilization</b>																					
6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)																					
The college conducts internal and external audit for each financial year. The internal audit is carried out with the assistance of account section under the guidance of Bursar, Accountant and Head Clerk. All the financial details are minutely studied by the Auditor and recommendations are provided. The college takes special care to implement the recommendations from the next financial year. The external/ statutory auditor is appointed by the Department of Higher Education, Govt. of West Bengal.																					
6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)																					
<table border="1"> <thead> <tr> <th>Name of the non government funding agencies /individuals</th> <th>Funds/ Grnats received in Rs.</th> <th>Purpose</th> </tr> </thead> <tbody> <tr> <td colspan="3" style="text-align: center;">No Data Entered/Not Applicable !!!</td> </tr> <tr> <td colspan="3" style="text-align: center;">No file uploaded.</td> </tr> </tbody> </table>			Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose	No Data Entered/Not Applicable !!!			No file uploaded.												
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6.4.3 - Total corpus fund generated																					
No Data Entered/Not Applicable !!!																					
<b>6.5 - Internal Quality Assurance System</b>																					
6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?																					
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Audit Type	External			Internal																	
	Yes/No	Agency	Yes/No	Authority																	
Academic	No	Nil	Yes	Nil																	
Administrative	Yes	Nil	Yes	Nil																	
6.5.2 - Activities and support from the Parent - Teacher Association (at least three)																					
NA																					
6.5.3 - Development programmes for support staff (at least three)																					
1. Training Programmes to enhance skill 2. Festival Bonus 3. Group insurance																					
6.5.4 - Post Accreditation initiative(s) (mention at least three)																					
1. Infrastructure development for more class rooms, 2. Modernisation of Library Facilities, 3. Play ground reconstruction 4. Digitization of books in library and accession of books through remote access KOHA. 5. Development of indoor sports and gym facilities. 6. Green campus initiative for more and more plantation																					
6.5.5 - Internal Quality Assurance System Details																					
<table border="1"> <tbody> <tr> <td>a) Submission of Data for AISHE portal</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>b) Participation in NIRF</td> <td style="text-align: center;">No</td> </tr> <tr> <td>c) ISO certification</td> <td style="text-align: center;">No</td> </tr> <tr> <td>d) NBA or any other quality audit</td> <td style="text-align: center;">No</td> </tr> </tbody> </table>			a) Submission of Data for AISHE portal	Yes	b) Participation in NIRF	No	c) ISO certification	No	d) NBA or any other quality audit	No											
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d) NBA or any other quality audit	No																				
6.5.6 - Number of Quality Initiatives undertaken during the year																					
<table border="1"> <thead> <tr> <th>Year</th> <th>Name of quality initiative by IQAC</th> <th>Date of conducting IQAC</th> <th>Duration From</th> <th>Duration To</th> <th>Number of participants</th> </tr> </thead> <tbody> <tr> <td>2018</td> <td>Seminar on Indian Defence - Job sector for Each and Every Indian</td> <td>13/01/2018</td> <td>13/01/2018</td> <td>13/01/2018</td> <td>135</td> </tr> <tr> <td>2018</td> <td>Seminar on Sucidal Tendency Among the Youth: Diagnosis and Prognosis</td> <td>28/04/2018</td> <td>28/04/2018</td> <td>28/04/2018</td> <td>129</td> </tr> </tbody> </table>			Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants	2018	Seminar on Indian Defence - Job sector for Each and Every Indian	13/01/2018	13/01/2018	13/01/2018	135	2018	Seminar on Sucidal Tendency Among the Youth: Diagnosis and Prognosis	28/04/2018	28/04/2018	28/04/2018	129	
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2018	Seminar on Sucidal Tendency Among the Youth: Diagnosis and Prognosis	28/04/2018	28/04/2018	28/04/2018	129																

[View File](#)**CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities****7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)**

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day Celebration	08/03/2018	08/03/2018	80	30
Art & Craft Exhibition	10/01/2018	10/01/2018	35	30
Female Health Hazards and Awareness	30/01/2018	30/01/2018	60	20

**7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:****Percentage of power requirement of the University met by the renewable energy sources**

- Green Drives (Planting of trees) inside the College Campus by the Women's Cell and NSS Units of the College.
- Power Saving LED lights in the College Campus.
- Restriction on the use of plastic in the College Campus.

**7.1.3 - Differently abled (Divyangjan) friendliness**

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

**7.1.4 - Inclusion and Situatedness**

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
No file uploaded.							

**7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders**

Title	Date of publication	Follow up(max 100 words)
<b>No Data Entered/Not Applicable !!!</b>		

**7.1.6 - Activities conducted for promotion of universal Values and Ethics**

Activity	Duration From	Duration To	Number of participants
Celebration of Independence Day	15/08/2017	15/08/2017	Nil
Celebration of Republic Day	26/01/2018	26/01/2018	Nil
Celebration of International Mother Language Day	21/02/2018	21/02/2018	Nil
Celebration of Rabindra Jayanti	09/05/2018	09/05/2018	Nil

[View File](#)**7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)**

- Planting of plants/ trees inside the campus.
- Restriction on the use of Plastic in the campus.
- Installation of ample number of Power Saving LED lights in Campus.
- Awareness programme for the students to maintain cleanliness in the Campus.
- Smoking is strictly prohibited in the college campus.
- Gardening is properly done.

## Awareness programme for visual pollution.

## 7.2 - Best Practices

## 7.2.1 - Describe at least two institutional best practices

**BEST PRACTICE BY THE COLLEGE**

**BEST PRACTICE: 1**

1. Title of the Practice: Environmentally Conscious Campus. 2. Objectives of the Practice: The main objective is to remain environmentally conscious in our everyday life. Our college is rural in nature and is situated in the lap of nature - in a green landscape and the College boasts of it. We are gradually departing our culture and philosophy. As the Poet Wordsworth has said, "The World is too much with us". We are all engaged in the race of money-making. Hence, within our small and limited area of workplace we want to establish the altar of the Goddess Nature and worship her by instilling environmental values in the minds of our students. The greenery of our college is maintained on a regular basis. That's why we are choosing this practice once again as one of the Best Practices of our College. 3. The Context: We have tried to make our college such a place where only eco-friendly practices can be followed. We are becoming very much indifferent about environmental issues and getting ourselves engaged in degrading the environment forgetting all about sustainable development, and, as a result, the environment is also taking its revenge for the unscientific, crazy and ill-motivated deeds of mankind and we are witnessing many environmental hazards. 4. The Practice: To educate our students and people about environment, we left no stone unturned. i) The entire college campus is turned into a 'No Smoking Zone.' ii) The college campus is a 'Plastic Free Zone' i.e., carry bags below 20-micron thickness is banned within the premises. iii) Every year we plant saplings in our premises. This year we have planted the saplings on 05.09.2017 in the campus. iv) We have flower garden for beautification of the campus. v) We have herbal garden too. vi) We have a compost pit where organic manure is prepared and used in garden. vii) We use LED/CFL Bulbs and Tubes for lightening purpose. viii) Most of our students and faculty members use bicycle or public transport vehicle to reach college. ix) We have installed several dustbins at different places of the campus in order to collect waste. 5. Evidence of Success: i) Most of our staff left the habit of smoking. ii) We have almost driven out plastic from our college. The tea supplier has been forbidden to supply tea in a plastic cup. He now uses paper cup instead. iii) Our campus is a huge store house of oxygen as trees reduce carbon dioxide by converting it into oxygen. iv) Daily we collect garbage systematically to keep our campus clean. Flower garden causes a soothing effect on our eyes. v) Herbal Garden reminds us about our rich heritage of Ayurveda. vi) We have replaced all filament bulbs by LED tubes and bulbs. vii) We put emphasis on walking on foot and to use public transport while making journey. 6. Problems Encountered and Resources Required: i). The major problem encountered in implementing this practice was to change the mindset of the people associated with the College. But due to the persistent effort of a few teachers and a handful of students, we have become successful to improve the environment of our college. ii). Still, we are trying to make our students properly aware and conscious about the various environmental aspects and laws by observing World Environment Day, Aranya Saptaha and by arranging different seminars and workshops on environment and we believe that all the people associated with this college will happily follow the rules and regulations associated with the conservation of environment if they become aware about various environmental issues including wild life and various types of pollutions. iii). We put emphasis to create eco-friendly atmosphere in the campus and make the students aware about sustainable development.

**BEST PRACTICE: 2**

1. Title of the Practice: Online Admission Procedure 2. Objectives of the Practice: Online admission process has been initiated from the academic session 2017-2018 for the purpose of reducing errors, manual labour and making admission system easy. In spite of the initial reservations, the online Admission Process has turned out to be a complete success. This has indeed lessened the rigorous labour involved in the offline Process. 3. The Context: After much deliberations, debates and discussions, the online admission process finally started its journey in 2017-2018 academic session. In this process, all admission related notifications are uploaded in the college website. As soon as the results of Higher Secondary Examinations of different Councils are published, the college notifies the dates in which the applicants can submit the online application forms. Forms can be submitted only through online mode in the college website - <http://www.rdkcollege.in>. After online submission the students take printouts of their application form and "challan" to pay the requisite fees at any branch of the designated bank of State Bank of India. The technical side of this online admission process is maintained by a competent outsourced agency. Necessary helpdesk is created in the college campus to assist the students. The admission committee monitors the entire process. The entire Merit Panel is prepared and published online. 4. Evidence of Success: In spite of the initial reservations, the complete online admission process has turned out to be a complete success. This

has indeed lessened the rigorous labour involved in the offline process. The process has become smoother with less requirement of man-power. It has also become less time-consuming for both the college staff and the students. 5. Problems Encountered and Resources Required: Initially, there were reservations from all quarters, about turning the important admission process completely online. It was argued, not without some justifications, that students in remote areas cannot access internet and hence it would not be advisable to turn the entire admission process online. However, it was decided in several meetings, both with the staff and the student representatives that this problem can be minimized if helpdesk facilities can be introduced in the college. Moreover, it was argued that, while the students can come to the college and collect and submit forms, they could also go to any cyber-café in the city to access the internet. The help desk facilities are made available in college campus. The college called a meeting with the officials of SBI and it was decided that the applicants can submit application fees to any branch of the bank.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

RESPONSE: VISION: The specific visions as set by the Institution are: 1. Achieving excellence in arts and commerce education. 2. Extending the scope for getting higher education in backward and border areas. 3. Creating equal opportunities for higher education, especially for the first-generation learners who mostly come from minority communities, scheduled caste and scheduled tribes and other backward communities in the nearby remote, backward and border areas. 4. Giving enough scope for higher education among the girls. 5. Empowering the youth of the locality for getting jobs and being self-employed. 6. Enabling the young generation to enroll themselves for Post Graduate/B.Ed./MBA/CFA/ICWA/CA course or to appear in the competitive examinations where a Bachelor degree is the minimum requirement. MISSION: Rani Dhanya Kumari College is committed to the cause of empowerment of rural youth by providing the assistance to get access to higher education, which will enable them to develop as intellectually bright and socially responsible citizens desirous of continuous personal, social, moral and professional upliftment. INTEGRITY FORMATION COMMUNITY FEELING DEVELOPMENT: Awareness on National integration is fostered through talks and seminars related to the nation building of the nation and National Days are observed by NSS and NCC Army of the college. Extension activities and outreach programmes are conducted to foster patriotism among the students. STRIVE FOR TRUTH AND SERVICE: We provide quality education to our students. Integrity and transparency are reflected in all the endeavours of the institution from the admission process to the conferment of degrees. The institution stands for humanity, for tolerance, for reason, for the cultivation of new students' friendly ideas and for the striving for truth. For this we create an environment that fosters teamwork, cooperation and mutual support. The institution believes in the policy of inclusion and promotes the nation building qualities of equality, justice and fraternity.

Provide the weblink of the institution

### 8.Future Plans of Actions for Next Academic Year

- The college is located in Jiaganj nearer to Jiaganj Railway station and Bus-stand. So, it faces immense pressure of students. Therefore, the college plans to build new building.
- Enhancing academic excellence.
- Enhancing social compatibility of the students by giving better opportunity of social interaction through activities of NSS, NCC and the like.
- Enhancement of infrastructural facilities.
- To organize UGC sponsored national and state level workshop and seminar.
- Besides developing the academic skills of the students, we give emphasis to inculcate core humane values among them by imparting value-based education.